

National Ataxia Foundation

Application for Post-Doc Fellowship Award

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Introduction

The National Ataxia Foundation was organized in 1957 in the state of Minnesota as a voluntary non-profit health organization. One of its primary goals is to promote and support research to find the cause, treatment, and cure for the hereditary and sporadic ataxia.

In its continuing efforts to find the cause, treatment and cure for the ataxias, the National Ataxia Foundation (NAF) provides limited, short-term financial support of ataxia research.

Due to the larger availability of funding for Ataxia-Telangiectasia (A-T), those research proposals will receive a lower priority. However, a higher ranking will be given to those A-T research studies which lend themselves to an overall better understanding of the ataxia process.

This application document includes NAF guidelines relevant to its research programs. It should be detached from the award application and used as a reference guide to completing the actual grant application.

Description

Post-doctoral fellowship awards are to serve as a bridge from post-doctoral positions to junior faculty positions.

Applicants should have completed at least one year of post-doctoral training, but not more than two at the time of application, and should have shown a commitment to research in the field of ataxia. The award will permit an individual to spend an additional third year in a post-doctoral position to increase their chances to establish an independent ataxia research program. A letter from the mentor should outline a program of studies for the applicant, and delineate the candidate's future plans.

It is anticipated that the average funds granted will be \$35,000. This award will be made to the sponsoring institution and can be used as salary support or for direct research expenses. Awards are for direct costs only, not for indirect costs or institutional overhead.

Guidelines

NEW for 2018 – the total number of pages has been reduced – one page for the Aims of the project and no more than 3 pages for background and significance, preliminary studies, with figures, and the research plan.

The National Ataxia Foundation will retain the right to unilaterally cancel any awards for non-compliance or non-performance.

Awards are not transferable.

Indirect costs are prohibited from being applied to NAF grant awards.

No-cost extensions will not be granted.

Non-complying applications will be returned without review.

Pre-Submission of Application

Please submit a brief e-mail with your intent to apply for NAF funding, including the full title and a 1/2-1-page abstract of your research proposal **with the name of the researcher on the abstract** on or before August 15th to: susan@ataxia.org

Submission of Application

E-mail the completed application and letters of support as a single PDF file attachment to susan@ataxia.org with the last name of the researcher in the subject line of the email.

Electronic signatures will be accepted. Do not mail hard copies of the application to the NAF office.

Deadlines

Letter of Intent Due: August 15, 2017 by 5:00 p.m. CDT
Application Due: Sept. 15, 2017 by 5:00 p.m. CDT

Review by Board of Directors: December 1-24

Written notification to applicant: December 26-31

Please do not call NAF about the status of your grant application.

Proposed project should be: Jan 1 - Dec 31, 2018

Review

All applications received by the deadline are peer-reviewed by leading ataxia researchers appointed by NAF's Research Director. Scores are reviewed and funding recommendations are made by a committee of the Medical Research Advisory Board. The Board of Directors will consider their recommendations for final approval and funding. Funding of awards is based on available funds, the merit score assigned each application and the relevance to the ataxias.

Award Management And Reporting

Awards are for one year only and no indirect costs should be applied to NAF funding. Checks or electronic transfer of funds will be issued in late December directly to the research institution.

A final scientific report and a laypersons summary are to be submitted to the National Ataxia Foundation electronically within four (4) months of completion of the research project or the anniversary date of funding.

The National Ataxia Foundation takes seriously its responsibility to report to its members on the use of their research contributions. Therefore, the layperson final summary will be published in the organization's newsletter, *Generations* and posted on the NAF website.

This summary must be written in such a manner as to be understood by the average layperson and should not contain privileged or unpublished information.

Change in Status of Awarded

Awards are to remain solely with the designated awardee and may not be transferred to any other personnel. If a recipient decides not to continue work in ataxia research, the award will be terminated. In the event that NAF terminated an award, the award amount will be prorated for the number of months it was in effect, and the pro-rated unused funds shall be returned to NAF. If an investigator changes institutions, the award may be transferred, contingent upon the successor institutions commitment to support the research for the full remaining term of the award.

Publications and Presentations

When a paper or poster by an awardee, based on the work supported by an NAF grant, is published or presented before a scientific organization, a PDF file copy of the paper or a description of the poster should be sent to the National Ataxia Foundation. In addition, a copy of any press releases regarding the study funded by NAF shall also be e-mailed to susan@ataxia.org

All papers, exhibits and press releases shall carry a credit line to the National Ataxia Foundation.

Inquiries

Direct all inquiries to:

National Ataxia Foundation
2600 Fernbrook Lane # 119
Minneapolis, MN 55447-4752

Phone: 763-553-0020
Fax: 763-553-0167
E-Mail: susan@ataxia.org
Web: www.ataxia.org

**APPLICATION FOR POST-DOC FELLOWSHIP AWARD
TO THE NATIONAL ATAXIA FOUNDATION**

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SECTION I – ADMINISTRATIVE INFORMATION

Applicant:	Degree:
Title or Position:	
Mentor:	Mentor Email:
Institution:	
Department:	

Mailing Address:	Telephone:
	Email:
	Fax:

Full Title of Research Proposal:	
Abbreviated Title of Research Proposal:	
Dates of Proposed Project: January 1, 2018 - December 31, 2018	Total Amount Requested in US \$
Name, Title, Address of Person to Whom Checks Should be Mailed: (Electronic transfer preferred.)	

The undersigned agree to 1.) Acknowledge support from the National Ataxia Foundation in any publication resulting from an award, 2.) Submit a final report and lay summary within four months after the end of the support period. Copies of reprints or manuscripts supported by this grant shall be made available to the National Ataxia Foundation.

Signature of Applicant Date

Signature of Mentor Date

Signature of Official representing the Applicant's Institution Date

**APPLICATION FOR POST-DOC FELLOWSHIP AWARD
TO THE NATIONAL ATAXIA FOUNDATION**

Applicant:
Abbreviated Title of Research Proposal:

SECTION II – RESEARCH PLAN SUMMARY

Full Title of Research Proposal:
Abstract of Research Plan: (Do not exceed the space provided) This is meant to serve as a description of the proposed work when separated from the application. If funded, this may be made public so should not include confidential information.

**APPLICATION FOR POST-DOC FELLOWSHIP AWARD
TO THE NATIONAL ATAXIA FOUNDATION**

Applicant:
Abbreviated Title of Research Proposal:

SECTION II – RESEARCH PLAN SUMMARY, cont. (2)

Full Title of Research Proposal:
Lay Summary: (Do not exceed the space provided) This lay summary, which should be written in such a way as to be understood by the average layperson, may be used and published as NAF sees fit.

**APPLICATION FOR POST-DOC FELLOWSHIP AWARD
TO THE NATIONAL ATAXIA FOUNDATION**

Applicant:
Abbreviated Title of Research Proposal:

SECTION III – BUDGET FOR 12 MONTH GRANT PERIOD

Personnel			Amount Requested	
Name, Official Title, Department	Role on Project	% Effort	Salary	Fringe Benefits
	Fellow			
	Mentor			
Subtotals			\$	\$

Consultant Costs:	
	\$

Equipment (Itemize):	
	\$

Applicant:
Abbreviated Title of Research Proposal:

SECTION III – BUDGET FOR 12 MONTH GRANT PERIOD, cont. (2)

Supplies (Itemize briefly by category):	
	\$

Travel (explain briefly):	
	\$

Other Expenses (Itemize briefly by category):	
	\$

TOTAL DIRECT COSTS FOR PROPOSED PROJECT:	
	\$

Note: Total award funded is not to exceed \$35,000. The National Ataxia Foundation does not allow indirect costs to be paid from funds awarded.

Applicant:
Abbreviated Title of Research Proposal:

SECTION IV – BIOGRAPHICAL SKETCH

Please provide the following information for all key personnel. A copy of this page should be completed for each individual.

Name:	Position Title:
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Education/Training: Begin with baccalaureate or other professional education.

Institution & Location	Degree	Years	Field of Study

Research and Professional Experience: Concluding with present position, list in chronological order, previous employment, experience, and honors.

List, in chronological order, the titles, all authors, and complete references to all publications during the past three years, and representative earlier publications pertinent to this application. If the list of publications in the last three years exceeds two pages, select the most pertinent publications.

Applicant:
Abbreviated Title of Research Proposal:

SECTION V – OTHER RESEARCH SUPPORT

List all other research support of the principal investigator, including requests now being considered as well as any proposal that the principal investigator plans to submit to other potential funding resources. Also, include current or pending contracts, fellowship awards, research career awards and training grants. Amounts shown reflect total fund awarded or pending over the entire grant periods indicated in the final column.

There is no form page for other support. Information on other support should be provided in the format shown below.

Name of Individual:		
Active or Pending:		
Project Number (Principal Investigator):	Dates of Approved/ Proposed Project:	Percent Effort:
Source:	Annual Direct Costs:	
Title of Project (or subproject):		
The Major Goals of this Project are:		
Overlap (summarized for each individual):		

Applicant:
Abbreviated Title of Research Proposal:

SECTION VI – RESEARCH PLAN

1. Summary of specific aims (1 page)
2. Background and significance *
3. Preliminary studies, with figures *
4. Research plan *
5. A letter of support from the mentor should outline a program of studies for the applicant and delineate the candidate's future plans.
6. Literature cited
7. Consultant and collaborative arrangements (if applicable)
8. Human subjects information (if applicable)
9. Laboratory animals (if applicable)

***Items 2 – 4 may not exceed 3 pages.** (10–12 point font size)

Please email the completed application and mentor letter as a single PDF attachment to **susan@ataxia.org** with the last name of the researcher in the subject line of the e-mail. Electronic signatures will be accepted.

**National Ataxia Foundation
2600 Fernbrook Lane, #119
Minneapolis, MN 55447-4752**

**Phone: 763-553-0020
Fax: 763-553-0167
Email: susan@ataxia.org**

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